



November 30, 2022

Notice of Virtual Annual Election Meeting of the Members

Wednesday, December 13th, 2022, at 7:00 p.m.

Virtual

Join Zoom Meeting: <https://us06web.zoom.us/j/89857781043>

Dear Homeowner(s),

As the Managing Agent for **Eko Park Townhome Owners Association, Inc.**, we are pleased to announce that the Virtual Annual Election Meeting of the Members has been scheduled for **Wednesday, December 13th, 2022, at 7:00 p.m.** The purpose of this meeting is to elect one (1) new member to the Board of Directors. Enclosed in this packet you will find the Draft Agenda, Proxy with Consent in Lieu of Meeting, and Ballot. You may email, mail, or fax in your Ballot or Proxy. **You may now cast your vote Electronically on your Association's Website at <https://www.ekoparktownhomes.com>** The election meeting cannot be held without the proper quorum; therefore, it is important that you complete and return the proxy, in the event that you are not able to attend the meeting.

A Ballot cast electronically shall also count for quorum. If you vote online, please do not return a ballot or proxy and do not assign your proxy to another owner as it will not be counted.

If you do not vote online, it is important that your Ballot or Proxy be returned **no later than 5:00pm on Monday, December 12th, 2022, for it to be counted.**

There are 4 ways you can vote:

1. **You may now vote Electronically** on your Associations Website at <https://www.ekoparktownhomes.com>
2. Email your Ballot or Proxy to ryan@essexhoa.com or proxies@essexhoa.com
3. Fax your Ballot or Proxy to: (469) 342-8205 ATTN: Ryan Corcoran
4. Mail the Ballot or Proxy to:

Eko Park Townhome Owners Association
C/O Essex Association Management, L.P.
ATTN: Ryan Corcoran
1512 Crescent Drive, Ste. 112,
Carrollton, TX 75006

We look forward to you joining us on **Wednesday, December 13th, 2022**. All documentation enclosed will be posted to the Association's website. Only the Owner of record or the proxy holder may cast votes. It is very important that all documents are returned to your Association Manager by or before the deadline mentioned above.

Please Note: Floor Nominations and Write-in's Candidates' cannot be accommodated for an election meeting held online/telephonically.

For any questions, please contact us via the "Contact Us" tab on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent
On Behalf of Eko Park Townhome Owners Association

cc: Association File

Enclosures: Draft Agenda, Proxy, Ballot

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
<https://www.ekoparktownhomes.com>